



## **NATA 36<sup>th</sup> Annual Conference, General Meeting & Trade Show**

### **BOOTH REGISTRATION**

Trade Show: April 17-18<sup>th</sup>, 2012  
Westmark Hotel, Whitehorse, YT

#### **Space is Limited – Please Book Your Booth Early**

Exhibitors registered by March 16, 2012 will be listed in the Program

Standard Booth Space includes: one skirted 6' table two chairs (7' wide booth space with space for chairs behind the table)	Booth fee (please refer to page 2) based on one business per booth; (Booth sharing must be pre-approved: email your request and details to NATA, extra charges will apply based on specific circumstances)
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Please note that spaces are not curtained off. You are welcome to bring in your own trade show booth as long as it fits within the space provided. Booth fee includes full conference registration for one booth staff. Additional booth staff must pay for meals as indicated\*.

Set-up hours: Monday, April 16<sup>th</sup> noon to 6:00 PM  
Tear-down after 5:00 PM on Wednesday, April 18<sup>th</sup>

#### **Trade Show Hours**

**April 17<sup>th</sup> 7:30 am – 5:30 pm**

**April 18<sup>th</sup> 7:30 am – 5:30 pm**

**Booths to be manned during breakfast, coffee and lunch breaks**

#### **Shipping:**

Trade Show Booths and promotional material can be shipped in advance to:

The Westmark Hotel  
201 Wood Street  
Whitehorse, YT Y1A 2E4

**Please label packages "NATA Trade Show"**

Phone: 867 393-9700

Fax: 867 668-2789

Shipping (to and from points south and the eastern arctic) to Whitehorse can be arranged through:

Air North at **1-800-661-0407**

# NATA TRADE SHOW BOOTH REGISTRATION

Company Name:	
Mailing Address:	
Contact Person:	
Phone:	
Fax:	
Email:	

**OFFICE USE ONLY**

Member: \_\_\_\_\_  
 Inv #: \_\_\_\_\_

Posted: J \_\_\_\_\_

Date: \_\_\_\_\_  
 Chq./Auth. #: \_\_\_\_\_

Receipt #: \_\_\_\_\_  
 Posted: J \_\_\_\_\_

**Booth staff:**

Name of person staffing booth (and using registration included):	
Position/Title:	
Name of additional booth staff ( <b>*must pay \$84 fee as indicated below</b> ):	
Position/Title:	

Booth registration fee	Cost	GST	with GST	Purchase Amount
Member Booth fee (includes one conference registration)	\$ 750.00	\$ 37.50	= \$787.50	
Non-member Booth fee (includes one conference registration)	\$1,000.00	\$ 50.00	= \$1,050.00	
<b>Fee Sub-total A:</b>				<b>= \$</b>

Additional booth staff fee	Cost	GST	with GST	Purchased
Breakfast, Lunch & Breaks (April 17 & 18)*	\$ 80.00	\$ 4.00	= \$84.00	
President's Reception (optional)	\$ 30.00	\$ 1.50	= \$31.50	
Annual Banquet (optional)	\$ 75.00	\$ 3.75	= \$78.75	
<b>Fee Sub-total B:</b>				<b>= \$</b>
<b>Fee Total (sub-total A + sub-total B)</b>				<b>= \$</b>
(GST 12166 4130 RT0001)				

Payment method:    Visa    MasterCard    American Express

Card Number:			
Expiry Date:		Security Code: (back of card)	
Card Holder Name:			
Card Holder Signature:		Date:	

Cheque    Money Order (Payable to Northern Air Transport Association in CDN funds)    Cash

Please check here if:   an invoice is required      a receipt is required  

**Payment in full is due upon registration**  
**Cancellations will be accepted up to March 16, 2012 for a full refund**

**Preferred Booth numbers (1-17): \_\_\_\_\_, \_\_\_\_\_, or \_\_\_\_\_**

(please indicate top three choices - shown in the layout on page 3)

Special Requirements and Requests: (hotel has wireless internet)

**Power Outlet**       **Other** \_\_\_\_\_  
 (rental fees may apply)

**Please fax, email or mail Page 2 to:**

**Fax: 1-866-977-6282** or **Email: admin@nata-yzf.ca** or

**Mail: Northern Air Transport Association P.O. Box 20102 Yellowknife, NT X1A 3X8**



## **36<sup>th</sup> Annual Conference – Trade Show**

### **Booth Layout**

Please ensure you indicate your top three booth choices on the booth registration form (Page 2). See attached diagram (Page 4) for booth number/location. Food will be served buffet style with delegates returning to the room to eat.

If you have any questions please don't hesitate to contact:  
Colin Dempsey, Executive Assistant at 867-446-6282 or [admin@nata-yzf.ca](mailto:admin@nata-yzf.ca)

**We look forward to seeing you in Whitehorse!**

# NATA 2012 AGM Layout Westmark Ball Room

