



## **NATA 35<sup>th</sup> Annual Conference, General Meeting & Trade Show**

### **BOOTH REGISTRATION**

Trade Show: April 11 & 12, 2011  
Explorer Hotel, Yellowknife, NT

#### **Space is Limited – Please Book Your Booth Early**

Exhibitors registered by March 11, 2011 will be listed in the Program

Standard Booth Space includes: one skirted 6' table two chairs (7' wide booth space with space for chairs behind the table)	Booth fee (please refer to page 2) based on one business per booth; (Booth sharing must be pre-approved: email your request and details to NATA, extra charges will apply based on specific circumstances)
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Please note that spaces are not curtained off. You are welcome to bring in your own trade show booth as long as it fits within the space provided. Booth fee includes full conference registration for one booth staff. Additional booth staff must pay for meals as indicated\*.

Set-up hours: Sunday, April 10<sup>th</sup> noon to 6:00 PM

Tear-down: completed by 4:00 PM on Tuesday, April 12<sup>th</sup> (to allow for banquet set-up)

#### **Trade Show Hours**

**Monday, April 11 9:00 AM – 5:00 PM**

**Tuesday, April 12 9:00 AM – 3:45 PM**

**Booths to be manned during coffee and lunch breaks**

#### **Shipping:**

Trade Show Booths and promotional material can be shipped in advance to:

The Explorer Hotel, 4825 49th Avenue Yellowknife, NT X1A 2R3

Attn: Ainslie MacDonald, Banquets

**Please label packages "NATA Trade Show"**

Phone: 867.873-3531 or 1.800.661.0892

Fax: 867.873.2789

Shipping (to and from points south and the eastern arctic) to Yellowknife can be arranged through:

Canadian North at **1-866-663-2223** (east and south)

First Air at **1-867-669-6649** (east and south)

Northwestern Air Lease at **1-867-873-2859** (south)

Shipping from/to points in Whitehorse to Yellowknife can be arranged with one of the above carriers in conjunction with:

Air North at **1-800-661-0407**

# NATA TRADE SHOW BOOTH REGISTRATION

Company Name:		<b>OFFICE USE ONLY</b>  Member: _____ Inv #: _____  Posted: J _____  Date: _____ Chq./Auth. #: _____  Receipt #: _____  Posted: J _____
Mailing Address:		
Contact Person:		
Phone:		
Fax:		
Email:		
<b>Booth staff:</b>		
Name of person staffing booth (and using registration included):		
Position/Title:		
Name of additional booth staff ( <b>*must</b> pay \$63 fee as indicated below):		
Position/Title:		

Booth registration fee	Cost	GST	with GST	Purchase Amount
Member Booth fee (includes one conference registration)	\$ 750.00	\$ 37.50	= \$787.50	
Non-member Booth fee (includes one conference registration)	\$1,000.00	\$ 50.00	= \$1,050.00	
<b>Fee Sub-total A:</b>				<b>= \$</b>

Additional booth staff fee	Cost	GST	with GST	Purchased
Lunch & Breaks (April 11 & 12)*	\$ 60.00	\$ 3.00	= \$63.00	
President's Reception (optional)	\$ 25.00	\$ 1.25	= \$26.25	
Annual Banquet (optional)	\$ 75.00	\$ 3.75	= \$78.75	
Bush Pilot's Breakfast (optional)	\$ 25.00	\$ 1.25	= \$26.25	
<b>Fee Sub-total B:</b>				<b>= \$</b>
<b>Fee Total (sub-total A + sub-total B)</b>				<b>= \$</b>

(GST 12166 4130 RT0001)

Payment method:    Visa    MasterCard    American Express

Card Number:			
Expiry Date:		Security Code: (back of card)	
Card Holder Name:			
Card Holder Signature:		Date:	

Cheque    Money Order (Payable to Northern Air Transport Association in CDN funds)    Cash

Please check here if: an invoice is required      a receipt is required  

**Payment in full is due upon registration**  
**Cancellations will be accepted up to March 11, 2011 for a full refund**

**Preferred Booth numbers (1-18):** \_\_\_\_\_, \_\_\_\_\_, or \_\_\_\_\_

(please indicate top three choices - shown in the layout on page 3)

Special Requirements and Requests: (hotel has wireless internet)

**Power Outlet**       **Other** \_\_\_\_\_

(rental fees may apply)

**Please fax, email or mail Page 2 to:**

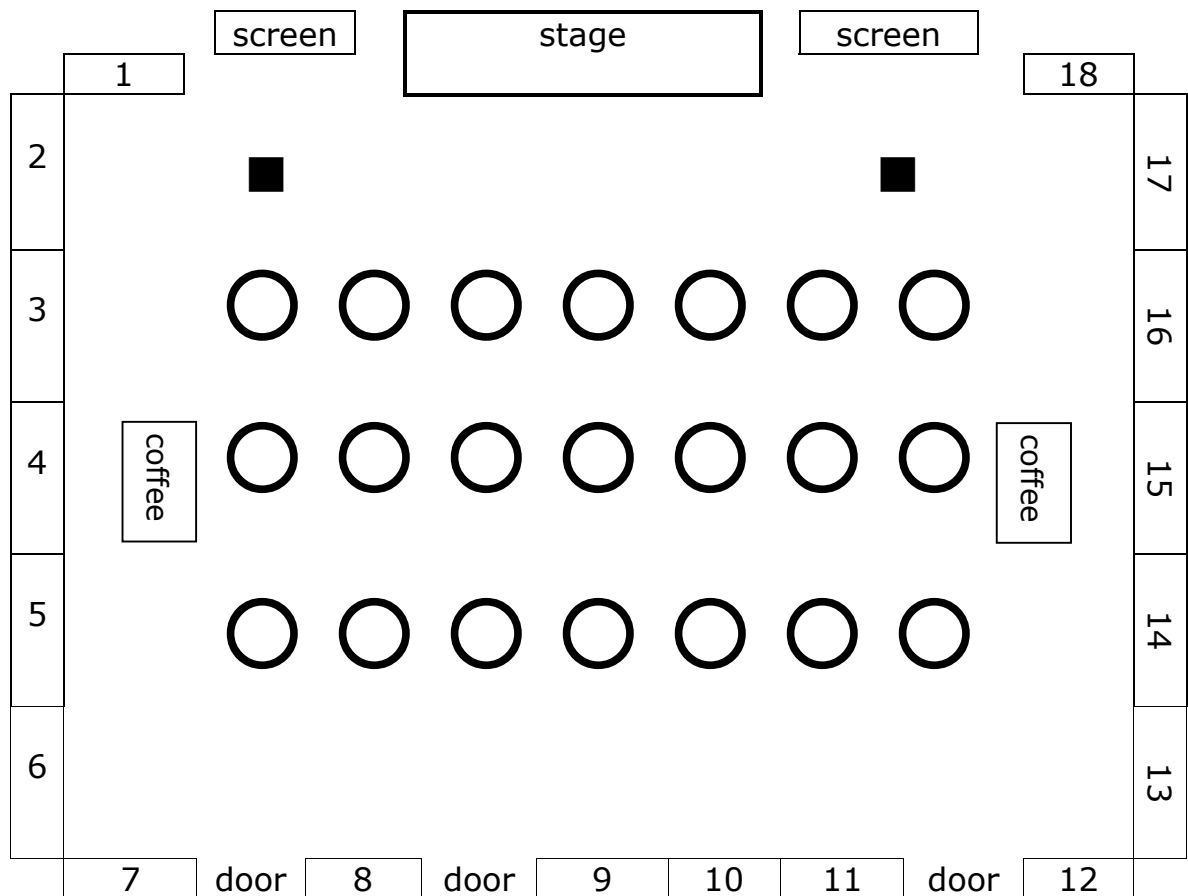
**Fax: 1-866-977-6282** or **Email: admin@nata-yzf.ca** or

**Mail: Northern Air Transport Association P.O. Box 20102 Yellowknife, NT X1A 3X8**



## 35<sup>th</sup> Annual Conference – Trade Show

### Booth Layout



Please note: diagram is not to scale – it is meant to convey the room lay out. Please ensure you indicate your top three booth choices on the booth registration form (Page 2).  
Food will be served buffet style with delegates returning to the room to eat.

If you have any questions please don't hesitate to contact:  
Pat Thagard, Executive Assistant at 867-446-6282 or [admin@nata-yzf.ca](mailto:admin@nata-yzf.ca)

We look forward to seeing you in Yellowknife!